Loggerheads Parish Council
Loggerheads Community Fire Station
Market Drayton Road
Loggerheads
Market Drayton
Shropshire
TF9 4EZ

T: 01630 673426
E: clerk@loggerheads-pc.gov.uk
W: www.loggerheads-pc.gov.uk

Tuesday 5th March 2024

Dear Councillor,

You are summoned to attend the **Finance and General Purposes Committee** meeting of **Loggerheads Parish Council** to be held at **7pm on Monday 11th March 2024** at Loggerheads Community Fire Station, Market Drayton Road, Loggerheads, Market Drayton, Shropshire TF9 4EZ.

Yours Sincerely,
B. Minshall
Parish Clerk

AGENDA

1. To receive and consider apologies for absence

2. To note declarations of Members' interests

3. To approve and sign the minutes of the Finance and General Purposes Committee meeting held on Monday 12th February 2024

4. Public Question Time
   A period of 15 minutes for Members of the Public to ask questions or submit comments

   Any members of the public wishing to participate in public participation during the meeting should email clerk@loggerheads-pc.gov.uk before **9am** on **Monday 11th March 2024** providing their name, email address and an indication of the subject of their question or comment.

5. To note the year-to-date financial position for the Parish Council **(attached)**

6. To consider the end of year financial position for the Parish Council

7. To consider the following grant applications: -

   NONE

8. To consider the following governance documents: -

   NONE

9. To consider matters relating to communications

   NONE

10. To consider matters relating to Parish Events

    a. To consider matters relating to the 80th Anniversary of D-Day in 2024 **– Cllr Swan**

11. To receive updates in relation to ongoing projects

    a. Burntwood Community Area (formerly 'LV1')

12. To consider the following Member Items: -

    NONE

13. To note the date of the next **Finance and General Purposes Committee** meeting as being held at **7pm, Monday 15th April 2024** at Loggerheads Community Fire Station

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In attendance: Cllrs Butterworth, Fox, Hodgkins, Lee, Love, Roberts, Swan, Swetman and Wellard.

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 12TH FEBRUARY 2024

1. To receive and consider apologies for absence

   Apologies were received from Cllrs Sheard (Holiday) and Beales (Personal.

2. To note declarations of Members' interests

   There were no declarations of Members' interests.

3. To approve and sign the minutes of the Finance and General Purposes Committee meeting held on Monday 15th January 2024

   Resolved: To sign the Minutes as a true and accurate record.

4. Public Question Time

   There were no Members of the Public in attendance.

5. To note the year-to-date financial position for the Parish Council **(attached)**

   It was noted that there is to be several amendments to some of the figures which were presented – an updated version will be reviewed at the Finance and General Purposes Committee meeting in March.

9. To consider the following grant applications: -

   NONE

10. To consider the following governance documents: -

    NONE

11. To consider matters relating to communications

    NONE

12. To consider matters relating to Parish Events

a. To consider matters relating to the 80th Anniversary of D-Day in 2024 **– Cllr Swan**

Cllr Swan provided the meeting with a verbal update regarding a meeting with The Loggerheads Pub to discuss all the Parish Council's planned activities, and the Pub have consented to the arrangements as described, including having outside catering positioned on the car park.

In addition, Parish Councillors have become aware of a craftsperson who fabricates plaques out of most materials, and it is thought that something could be placed in the Memorial Area as a longer lasting commemoration – if it is done tastefully given that it is a celebration of life, and not a commiseration of loss.

13. To receive updates in relation to ongoing projects

a. Burntwood Community Area (formerly 'LV1')

A discussion between the Parish Council and Borough Councils in December 2023 confirmed the contents, and it is hoped this will be received by the Parish Council shortly.

b. Loggerheads Community Managed Library

In 2023, Staffordshire County Council successfully obtained a grant of £27,000 from the UK Social Prosperity Fund intended for Community Managed Libraries.

At the end of January 2024, £1,000 was transferred to the Parish Council in respect of Loggerheads CML. The Clerk is awaiting a copy of Staffordshire County Council's Brand Guidelines for marketing materials and will begin the process of sourcing new signage to highlight the Library at local level.

14. To consider the following Member Items: -

NONE

15. To note the date of the next **Finance and General Purposes Committee** meeting as being held at **7pm, Monday 11th March 2024** at Loggerheads Community Fire Station

Noted

Chair: Cllr M. Lee
Clerk: B. Minshall

Close of Meeting: 19:23pm

Signed……..

Loggerheads Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Administration			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
1	Payroll				36,000.00	19,352.64	16,647.36
2	Payroll Admin				300.00	216.50	83.50
3	Grounds Maintenance Offi				18,000.00	8,608.13	9,391.87
5	Consultancy and Legal Ad				2,000.00		2,000.00
6	Expenses				300.00	338.10	-38.10
9	Information Technology				4,000.00	4,409.70	-409.70
10	Insurance and Audit				2,000.00	2,311.20	-311.20
13	Room Hire				400.00		400.00
15	Subscriptions				1,000.00	1,347.48	-347.48
16	Training				1,000.00	120.00	880.00
17	Utilities				1,000.00	414.49	585.51
20	Pension					2,302.31	-2,302.31
21	Council Tax Support Grant			2,408.00			2,408.00
23	Bank Charges					22.74	-22.74
24	Tax and NI					8,656.26	-8,656.26
25	Data Protection Registratic					35.00	-35.00
26	Phone/Internet poss IT					407.76	-407.76
27	Loggerheads Library				1,000.00	76.45	923.55
28	Elections				4,000.00		4,000.00
29	Postage					8.15	-8.15
				£2,408.00	**71,000.00**	**£48,626.91**	**24,781.09**

Capital Borrowing			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
11	Burntwood Loan Repayme				1,600.00	777.87	822.13
					1,600.00	**£777.87**	**822.13**

General			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
4	Allotments			660.00	1,100.00	1,090.00	670.00
12	Parish Events				1,000.00	685.00	315.00
14	Speed Indication Devices				2,100.00	2,583.17	-483.17
				£660.00	**4,200.00**	**£4,358.17**	**501.83**

Grounds Maintenance			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
8	Grounds Maintenace				8,000.00	20,717.12	-12,717.12
					8,000.00	**£20,717.12**	**-12,717.12**

Income			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
18	Income			17,812.48			17,812.48
19	Precept			94,000.00			94,000.00
22	Bank Interest			1,109.48			1,109.48
				£112,921.96			**112,921.96**

Section 137			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
7	Grants				10,000.00	1,080.00	8,920.00
					10,000.00	**£1,080.00**	**8,920.00**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Loggerheads Parish Council
Net Position by Cost Centre and Code

Cost Centre Name				
NET TOTAL	**£115,989.96**	**94,800.00**	**£75,560.07**	**135,229.89**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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Loggerheads Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Administration

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
1	Payroll				36,000.00	23,270.88	12,729.12
2	Payroll Admin				300.00	283.47	16.53
3	Grounds Maintenance Offi				18,000.00	10,947.47	7,052.53
5	Consultancy and Legal Ad				2,000.00	900.00	1,100.00
6	Expenses				300.00	433.10	-133.10
9	Information Technology				4,000.00	4,463.70	-463.70
10	Insurance and Audit				2,000.00	2,355.55	-355.55
13	Room Hire				400.00		400.00
15	Subscriptions				1,000.00	1,426.48	-426.48
16	Training				1,000.00	120.00	880.00
17	Utilities				1,000.00	595.74	404.26
20	Pension					2,837.25	-2,837.25
21	Council Tax Support Grant			2,408.00			2,408.00
23	Bank Charges					72.74	-72.74
24	Tax and NI					8,656.26	-8,656.26
25	Data Protection Registratic					35.00	-35.00
26	Phone/Internet poss IT					549.66	-549.66
27	Loggerheads Library				1,000.00	76.45	923.55
28	Elections				4,000.00		4,000.00
29	Postage					8.15	-8.15
				£2,408.00	**71,000.00**	**£57,031.90**	**16,376.10**

Capital Borrowing

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
11	Burntwood Loan Repayme				1,600.00	777.87	822.13
					1,600.00	**£777.87**	**822.13**

General

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
4	Allotments			660.00	1,100.00	1,090.00	670.00
12	Parish Events				1,000.00	685.00	315.00
14	Speed Indication Devices				2,100.00	5,525.97	-3,425.97
				£660.00	**4,200.00**	**£7,300.97**	**-2,440.97**

Grounds Maintenance

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
8	Grounds Maintenace				8,000.00	24,237.18	-16,237.18
					8,000.00	**£24,237.18**	**-16,237.18**

Income

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
18	Income			19,212.48			19,212.48
19	Precept			94,000.00			94,000.00
22	Bank Interest			1,452.16			1,452.16
				£114,664.64			**114,664.64**

Section 137

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
7	Grants				10,000.00	1,410.99	8,589.01
					10,000.00	**£1,410.99**	**8,589.01**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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Loggerheads Parish Council
Net Position by Cost Centre and Code

Cost Centre Name				
NET TOTAL	**£117,732.64**	**94,800.00**	**£90,758.91**	**121,773.73**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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