Loggerheads Parish Council
Loggerheads Community Fire Station
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In attendance: Cllrs Butterworth, Fox, Hodgkins, Roberts, Swan, Swetman and Wellard.

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 9TH OCTOBER 2023

1. To receive and consider apologies for absence

   Apologies were received from Cllr Love, Lee, Beales and Sheard.

   In the absence of Cllrs Lee and Beales, as Chair and Vice Chair of the Committee, it was resolved to elect a temporary Chair for the meeting.

   Resolved: To elect Cllr Swetman as temporary Chair for the meeting.

2. To note declarations of Members' interests

   There were no declarations of Members' interests.

3. To approve and sign the minutes of the Finance and General Purposes Committee meeting held on Monday 11th September 2023

   Resolved: To sign the minutes as a true and accurate record.

4. Public Question Time

   There were no Members of the Public in attendance.

5. To note the year-to-date financial position for the Parish Council **(attached)**

   Noted

6. To consider matters relating to the budget for the financial year 2024/25

   The meeting continued to discuss the draft budget proposal for 2024/25, which is currently on version 6 / 7

7. To consider the following grant applications, and make a recommendation to Full Council

   NONE

8. To consider the following governance documents: -

NONE

9. To consider matters relating to communications

NONE

10. To consider matters relating to Parish Events

    a. To consider matters relating to the 80th Anniversary of D-Day in 2024

    Cllr Swan provided the meeting with a verbal update in relation to the arrangements for a public event to commemorate the 80th Anniversary of D-Day on Saturday 8th June 2024.

    The Loggerheads Pub are interested in acting as a venue. A Brass Band are standing by pending firm arrangements, along with other live entertainment, and hopefully a fly over of some sort.

11. To receive updates in relation to ongoing projects

    a. Burntwood Community Area (formerly 'LV1')

    It was noted that there is no further update in relation to the Parish Council taking formal occupation of the land. However, the issue now seems to be a particular line of wording, previously thought to have been agreed, and it is hoped that is the only outstanding item.

12. To consider the following Member Items: -

NONE

13. To note the date of the next **Finance and General Purposes Committee** meeting as being held at **7pm, Monday 13th November 2023** at Loggerheads Community Fire Station

Noted

Chair: Cllr A. Swetman (as Temporary Chair for this meeting)
Clerk: B. Minshall

Close of Meeting: 19:16pm

Signed…….

Loggerheads Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Administration			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
1	Payroll				36,000.00	13,048.02	22,951.98
2	Payroll Admin				300.00	144.02	155.98
3	Grounds Maintenance Offi				18,000.00	4,785.75	13,214.25
5	Consultancy and Legal Ad				2,000.00		2,000.00
6	Expenses				300.00	338.10	-38.10
9	Information Technology				4,000.00	4,190.81	-190.81
10	Insurance and Audit				2,000.00	1,996.20	3.80
13	Room Hire				400.00		400.00
15	Subscriptions				1,000.00	1,217.48	-217.48
16	Training				1,000.00		1,000.00
17	Utilities				1,000.00	281.73	718.27
20	Pension					1,398.26	-1,398.26
21	Council Tax Support Grant			2,408.00			2,408.00
23	Bank Charges					115.83	-115.83
24	Tax and NI					3,002.88	-3,002.88
25	Data Protection Registratic					35.00	-35.00
26	Phone/Internet poss IT					272.81	-272.81
				£2,408.00	**66,000.00**	**£30,826.89**	**37,581.11**

Capital Borrowing			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
11	Burntwood Loan Repayme				1,600.00	777.87	822.13
					1,600.00	**£777.87**	**822.13**

General			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
4	Allotments			660.00	1,100.00	1,090.00	670.00
12	Parish Events				1,000.00	685.00	315.00
14	Speed Indication Devices				2,100.00		2,100.00
				£660.00	**4,200.00**	**£1,775.00**	**3,085.00**

Grounds Maintenance			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
8	Grounds Maintenace				8,000.00	20,145.61	-12,145.61
					8,000.00	**£20,145.61**	**-12,145.61**

Income			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
18	Income			17,812.48			17,812.48
19	Precept			94,000.00			94,000.00
22	Bank Interest			154.55			154.55
				£111,967.03			**111,967.03**

Section 137			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
7	Grants				10,000.00	1,080.00	8,920.00
					10,000.00	**£1,080.00**	**8,920.00**

NET TOTAL			**£115,035.03**	**89,800.00**	**£54,605.37**	**150,229.66**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

BUDGET PLANNING 2024 - 25

	2023 - 2024	2024 - 2025	VAR
Payroll	36,000.00	55,000.00	(19,000.00)
Tax and Employers NI	0.00	7,600.00	(7,600.00)
Pension	0.00	3,000.00	(3,000.00)
Payroll Admin	300.00	300.00	0.00
Grounds Maintenance Officer	18,000.00	0.00	18,000.00
Allotments	1,100.00	1,100.00	0.00
Consultancy & Legal	2,000.00	2,000.00	0.00
Expenses	300.00	2,000.00	(1,700.00)
Cllr Reimbursements - £1,000.00			
Officer Expenses - £1,000.00			
Grounds Maintenance	8,000.00	9,100.00	(1,100.00)
Vehicle - £1,500.00			
Fuel - £6,000.00			
Consumables - £1,600.00			
IT / Stationery / Printing	4,000.00	3,900.00	100.00
Printing - £200.00			
Telephones - £700.00			
Internet - £1,000.00			
Webhosting - £2,000.00			
Insurance / Audit	2,000.00	3,000.00	(1,000.00)
Loan Repayment	1,600.00	1,600.00	0.00
Loan Repayment	2,500.00	0.00	2,500.00
Parish Events	1,000.00	2,000.00	(1,000.00)
Play Equipment	0.00	16,000.00	(16,000.00)
Almington - £4,000.00			
Bell Orchard - £4,000.00			
Knighton Railway - £4,000.00			
Tadgedale Brook - £4,000.00			
Room Hire	400.00	400.00	0.00
S137 Grants	10,000.00	10,000.00	0.00
SIDs	2,100.00	4,200.00	(2,100.00)
Subscriptions	1,000.00	2,580.00	(1,580.00)
CCIN - £250.00			
CPRE - £40.00			
Scribe - £1,600.00			
Shropshire Union Canal - £30.00			
SPCA / NALC - £600.00			
Staffs Playing Field Ass - £30.00			
Support Staffordshire - £30.00			
Training	1,000.00	2,000.00	(1,000.00)
Utilities	1,000.00	1,000.00	0.00
TOTAL	**92,300.00**	**126,780.00**	(34,480.00)
	93,419.36		
	94,000.00		

EARMARKED RESERVES	
Delegation	1,000.00
Loggerheads Library	1,000.00
Elections	4,000.00
TOTAL	6,000.00

INCOME	
Allotments	792.00
Burntwood	800.00
Council Tax Support Grant	2,408.00
Wayleave	12.64
TOTAL	**4,012.64**

TOTAL REQUIRED	**128,767.36**
	129,000

Precept 2023/24	46.12365064	
		17.05954858
Precept 2024/25	63.18319921	
	63.29735034	

80th Anniversary of D-Day Task and Finish Group

In attendance: Cllrs Swan, Tomson, Roberts and Lee

- **Invite Cllr Panter to open the event as Mayor of Newcastle-under-Lyme**
- Location: The Loggerheads Pub / Ashley Memorial Hall
- Date: Saturday 8th June 2023
- Health and safety:
    - Ashley and Loggerheads Community First Responders.
- Funding:
    - Seek out grant funding.
- Local Military Vehicle Club:
    - Andy T. is a member of the Local Military Vehicle Club.
- Local Groups:
    - Scouts / Brownies / Guides; Ashley WI; RBL; RAF Shawbury; Loggerheads Befrienders.
- Entertainment:
    - Florence Colliery Brass Band; 1940s themed disco; Ice Cream Van; BBQ; Baking Display.
- Future meeting:
    - Monday 6th November 2023
        - 7:00pm if there is no planning meeting.
        - 7:30pm if there is a planning meeting.