**Loggerheads Parish Council**
Loggerheads Community Fire Station
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In attendance: Cllrs Butterworth, Fox, Hodgkins, Lee, Love, Roberts, Swan, Swetman and Wellard.

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 12TH FEBRUARY 2024**

1. To receive and consider apologies for absence

   Apologies were received from Cllrs Sheard (Holiday) and Beales (Personal.

2. To note declarations of Members' interests

   There were no declarations of Members' interests.

3. To approve and sign the minutes of the Finance and General Purposes Committee meeting held on Monday 15th January 2024

   **Resolved:** To sign the Minutes as a true and accurate record.

4. Public Question Time

   There were no Members of the Public in attendance.

5. To note the year-to-date financial position for the Parish Council **(attached)**

   It was noted that there is to be several amendments to some of the figures which were presented – an updated version will be reviewed at the Finance and General Purposes Committee meeting in March.

9. To consider the following grant applications: -

   **NONE**

10. To consider the following governance documents: -

    **NONE**

11. To consider matters relating to communications

    **NONE**

12. To consider matters relating to Parish Events

a. To consider matters relating to the 80th Anniversary of D-Day in 2024 **– Cllr Swan**

Cllr Swan provided the meeting with a verbal update regarding a meeting with The Loggerheads Pub to discuss all the Parish Council's planned activities, and the Pub have consented to the arrangements as described, including having outside catering positioned on the car park.

In addition, Parish Councillors have become aware of a craftsperson who fabricates plaques out of most materials, and it is thought that something could be placed in the Memorial Area as a longer lasting commemoration – if it is done tastefully given that it is a celebration of life, and not a commiseration of loss.

13. To receive updates in relation to ongoing projects

a. Burntwood Community Area (formerly 'LV1')

A discussion between the Parish Council and Borough Councils in December 2023 confirmed the contents, and it is hoped this will be received by the Parish Council shortly.

b. Loggerheads Community Managed Library

In 2023, Staffordshire County Council successfully obtained a grant of £27,000 from the UK Social Prosperity Fund intended for Community Managed Libraries.

At the end of January 2024, £1,000 was transferred to the Parish Council in respect of Loggerheads CML. The Clerk is awaiting a copy of Staffordshire County Council's Brand Guidelines for marketing materials and will begin the process of sourcing new signage to highlight the Library at local level.

14. To consider the following Member Items: -

**NONE**

15. To note the date of the next **Finance and General Purposes Committee** meeting as being held at **7pm, Monday 11th March 2024** at Loggerheads Community Fire Station

**Noted**

Chair: Cllr M. Lee
Clerk: B. Minshall

Close of Meeting: 19:23pm

Signed……..

# Loggerheads Parish Council
## Net Position by Cost Centre and Code

**Cost Centre Name**

| Administration | | | Receipts | | Payments | | Current Balance |
|---|---|---|---|---|---|---|---|
| Code | Title | Bal. B/Fwd. | Budget | Actual | Budget | Actual | Budget |
| 1 | Payroll | | | | 36,000.00 | 19,352.64 | 16,647.36 |
| 2 | Payroll Admin | | | | 300.00 | 216.50 | 83.50 |
| 3 | Grounds Maintenance Offi | | | | 18,000.00 | 8,608.13 | 9,391.87 |
| 5 | Consultancy and Legal Ad | | | | 2,000.00 | | 2,000.00 |
| 6 | Expenses | | | | 300.00 | 338.10 | -38.10 |
| 9 | Information Technology | | | | 4,000.00 | 4,409.70 | -409.70 |
| 10 | Insurance and Audit | | | | 2,000.00 | 2,311.20 | -311.20 |
| 13 | Room Hire | | | | 400.00 | | 400.00 |
| 15 | Subscriptions | | | | 1,000.00 | 1,347.48 | -347.48 |
| 16 | Training | | | | 1,000.00 | 120.00 | 880.00 |
| 17 | Utilities | | | | 1,000.00 | 414.49 | 585.51 |
| 20 | Pension | | | | | 2,302.31 | -2,302.31 |
| 21 | Council Tax Support Grant | | | 2,408.00 | | | 2,408.00 |
| 23 | Bank Charges | | | | | 22.74 | -22.74 |
| 24 | Tax and NI | | | | | 8,656.26 | -8,656.26 |
| 25 | Data Protection Registratic | | | | | 35.00 | -35.00 |
| 26 | Phone/Internet poss IT | | | | | 407.76 | -407.76 |
| 27 | Loggerheads Library | | | | 1,000.00 | 76.45 | 923.55 |
| 28 | Elections | | | | 4,000.00 | | 4,000.00 |
| 29 | Postage | | | | | 8.15 | -8.15 |
| | | | | **£2,408.00** | **71,000.00** | **£48,626.91** | **24,781.09** |

| Capital Borrowing | | | Receipts | | Payments | | Current Balance |
|---|---|---|---|---|---|---|---|
| Code | Title | Bal. B/Fwd. | Budget | Actual | Budget | Actual | Budget |
| 11 | Burntwood Loan Repayme | | | | 1,600.00 | 777.87 | 822.13 |
| | | | | | **1,600.00** | **£777.87** | **822.13** |

| General | | | Receipts | | Payments | | Current Balance |
|---|---|---|---|---|---|---|---|
| Code | Title | Bal. B/Fwd. | Budget | Actual | Budget | Actual | Budget |
| 4 | Allotments | | | 660.00 | 1,100.00 | 1,090.00 | 670.00 |
| 12 | Parish Events | | | | 1,000.00 | 685.00 | 315.00 |
| 14 | Speed Indication Devices | | | | 2,100.00 | 2,583.17 | -483.17 |
| | | | | **£660.00** | **4,200.00** | **£4,358.17** | **501.83** |

| Grounds Maintenance | | | Receipts | | Payments | | Current Balance |
|---|---|---|---|---|---|---|---|
| Code | Title | Bal. B/Fwd. | Budget | Actual | Budget | Actual | Budget |
| 8 | Grounds Maintenace | | | | 8,000.00 | 20,717.12 | -12,717.12 |
| | | | | | **8,000.00** | **£20,717.12** | **-12,717.12** |

| Income | | | Receipts | | Payments | | Current Balance |
|---|---|---|---|---|---|---|---|
| Code | Title | Bal. B/Fwd. | Budget | Actual | Budget | Actual | Budget |
| 18 | Income | | | 17,812.48 | | | 17,812.48 |
| 19 | Precept | | | 94,000.00 | | | 94,000.00 |
| 22 | Bank Interest | | | 1,109.48 | | | 1,109.48 |
| | | | | **£112,921.96** | | | **112,921.96** |

| Section 137 | | | Receipts | | Payments | | Current Balance |
|---|---|---|---|---|---|---|---|
| Code | Title | Bal. B/Fwd. | Budget | Actual | Budget | Actual | Budget |
| 7 | Grants | | | | 10,000.00 | 1,080.00 | 8,920.00 |
| | | | | | **10,000.00** | **£1,080.00** | **8,920.00** |

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

# Loggerheads Parish Council
## Net Position by Cost Centre and Code

| Cost Centre Name | | | | |
|---|---|---|---|---|
| **NET TOTAL** | **£115,989.96** | **94,800.00** | **£75,560.07** | **135,229.89** |

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)