Loggerheads Parish Council
Loggerheads Community Fire Station
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4th September 2024

Dear Councillor,

You are summoned to attend the **Finance and General Purposes Committee** meeting of **Loggerheads Parish Council** to be held at **7pm on Monday 14 October 2024** at the Loggerheads Community Fire Station.

Yours Sincerely,
D Plant
Locum Parish Clerk and RFO

AGENDA

1. To receive and consider apologies for absence

2. To note declarations of Members' interests

3. To approve and sign the minutes of the Finance and General Purposes Committee meeting held on Monday 9 September 2024

4. Public Question Time
   A period of 15 minutes for Members of the Public to ask questions or submit comments.
5. To receive the Quotation from A Marsh for the gritting 2024/25
6. To discuss the Internal Audit provision and the previous contract.
7. To receive the quotation from Sams machinery for replacement machinery. Prices below
8. To note the AGAR and external audit comments.
9. To approve a budget for goal posts at Almington play area.
10. To approve the Financial Risk Assessment asked for by the External Auditor.
11. TO note the YTD figures and receive and budget request for YE 2026
12. S137 Applications from :-
    Ashley Memorial Hall Youth Club of £300
    Hookgate Nature Reserve of £311.33
    Knighton Village Hall £3000 – Previously deferred from August meeting for clarification.
13. To authorise the list of outstanding payments from October
14. To note the bank reconciliation for September 2024 (available on the web site and previously circulated)

SUPPORTING INFORMATION PREVIOUSLY EMAILED

Sams Machinery information

OREC HR662 Flail £3999 inc vat

Simplicity SZT275 £6149 inc vat

Part ex value £1000

Totaling £9148 inc vat

Comment		
Public Rights dates must be adhered to	will be carried out .	
VAT Claim	to be done	
Internal Control	we need a risk assessment which I can provide. On the agenda this month.	
Lack of invoices	addressed already	
not actioned 2023 IA recommendations	payroll data	now available
	Internal control	Invoices and payment records taken to each meeting
	Bank Recs	on line and emailed every month