**Loggerheads Parish Council**
Loggerheads Community Fire Station
Market Drayton Road
Loggerheads
Market Drayton
Shropshire
TF9 4EZ

T: 01630 673426
E: clerk@loggerheads-pc.gov.uk
W: www.loggerheads-pc.gov.uk

**Meeting Loggerheads Parish Council 7pm on Monday 1st July 2024**

Chairman Wellard, Cllr Fox, Cllr Love, Cllr Roberts, Cllr Swetman, Cllr Lee, Cllr Butterworth, Cllr Swann

1. To receive and consider apologies for absence
   Cllr Beales, Cllr Hodgkins

2. To note declarations of Members' interests
   None to report

3. To approve and sign the minutes of the Personnel meeting held on 3rd June 2024
4. Proposed Cllr Swann, Seconded Cllr Swetman unanimous

5. Public Question Time
   A period of 15 minutes for Members of the Public to ask questions or submit comments
   No one present

6. To receive an update on the recruitment for the Clerks position

   Locum Clerk happy to continue with the position until such time that a replacement Clerk is found. Cllr Swetman also explained that the Locum Clerk was happy to assist any new member of staff with mentoring.

7. To receive an update from Cllr Beales on the standing orders.

   Cllr Beales is working on the standing orders, there was a potential conflict with other policies.

8. To receive research from the Clerk on examples of schemes of delegation policies.

   Cllr Swetman pointed out the following points
   1.4 – Emergency expenditure at £500 seems restrictive. Change to after £500 with Clerk and signature up to £2000
   1.5 – Line to say up to budget limit.
   2.3 – Extraordinary meetings should be able to be called by Chairman and Clerk.
   3.3 – Planning consultation amend from with all councilors to consultation with planning and environment committee. Any items outside of the committee dates then the Chairman of the Planning committee can consult via email to ensure that submitted comments are done within time frame.
   4.1 Personnel committee will delegate an interview board and then submit to full council for approval.

   Cllr Swann – Concerns delegation and the issues of the past.

9. To note the date of the next **Personnel** meeting as **7pm, Monday 5th August 2024** at Loggerheads Community Fire Station.

Meeting ended 8:05pm