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Chairman Swetman, Cllr Swan, Cllr Wellard, Cllr Butterworth, Cllr Sedgley, Cllr Love, Cllr Hodgkins, Cllr Fox.

Members of the public – David Bailey

Minutes of the meeting of **Loggerheads Parish Council** to be held at **Loggerheads Fire Station on Thursday 12 June 2025**

1. **To receive and consider apologies for absence**

   Cllr Beales.

2. **To note declarations of Members' interests – None to report.**
   Cllr Sedgely was now a governor at St Mary's School

3. **To approve and sign the minutes of the Full Council meeting held on May 20th 2025**
   Proposed – Cllr Swan
   Seconded – Cllr Roberts
   Unanimous

4. **Public Question Time** – David Bailey reported on the trees that required work at the quarry Heath Grove. Bike jumps had been dug out by Children which had compromised an Oak Tree. The Parish Council had asked David for an opinion on the tree work, NBC have given permission for a pollarding of a tree with a TPO. Clerk would seek three quotes for the work and run past David for his opinion.

   David gave an update on the working party for the Burntwood – The Parish Councillors gave their thanks to all involved.

5. **Updates from committee chairs (Finance & Planning)**

   Planning

To discuss a review of the Neighbourhood Plan – Locality funding will be applied for. The clerk would ask Urban Vision to ascertain the process.
Proposal from Cllr Swann for Andy Swetman and Cllr Love to start the process.

Seconded Cllr Lee. Unanimous

Reserved Matter submission for Mucklestone Wood Lane 25/00352/REM – Cllr Love would investigate the S278 application to SC Highways with particular regard to the A53 build out to calm traffic.

Objections to the Poultry House application 25/00318/FUL

Finance

To authorise the list of payments for June – circulated and available on the web site.

Clerks work station and to set a budget for additional items.

Cllr Swetman – explained that an IT suite would be a permanent fixture in the office at the Firestation with two screens. The new computer would be compatible with the OHP in the meeting room. This would allow a locum in the event of an emergency to start work straight away. The IT Consultant had recommended a budget of £800.
Cllr Swetman proposed a budget of £800

Cllr Lee had forwarded the management accounts.

Cllr Lee proposed that the NALC Financial Risk Assessment be adopted, Seconded by Cllr Love unanimous.

6. **To discuss and respond to any outstanding planning matters – None outstanding**

7. **To approve the monthly payments and note payments June / July 2025**

Proposed Chairman Swetman
Seconded Cllr Roberts

To accept the extra hours for the Grounds Maintenance Officer.30 hours spent at Bell Orchard.
Proposed Chairman Swetman
Seconded Cllr Hodgkins

8. **To discuss the locum Clerk provision for the Clerks holidays and recommendation for pay scale and weekly hours and mileage rates of green book – A report had been circulated to the Councillors.**

Proposal from Chairman Swetman for 5 hours for a meeting and 45p mileage
Seconded – Cllr Lee
Unanimous

9. **To Discuss the gritting contract for 2025/26**
Chairman Swetman proposed that Adrian Marsh is approached to renew the

contract.

Seconded Cllr Fox
Unanimous

10. **To note and re adopt the Financial Risk Assessment**
Dealt with in Finance

11. **To discuss the Ground Maintenance Officers hours.**
To note that the Grounds Maintenance Officer has work 30 hours extra on the new playground clearance.
Dealt with in Finance

12. **LV1 update (email from A Sheldon previously circulated)**
Chairman Swetman gave an update on the site. Chairman Swetman asked if it was pertinent that the Council sign the lease due to devolution. This item would be on the next agenda.

Clerk would investigate where the S106 monies for the Parish have gone and how we can access it.

Proposal from Chairman Swetman, after consultation with the outside party if it is suitable, it will be signed. Cllr Lee seconded. Unanimous.

13. **To receive reports from Staffordshire County Council, Newcastle Under Lyme Borough Council and Staffordshire Police – Not present**

14. **To receive updates from Members on outside committees and bodies.**

Cllr Fox – Reported that the formal opening of the new classroom last week. Cllr Sedgley is now a governor.

To receive Cllr Loves report from a local resident (circulated via email)
Cllr Love explained that a resident had reported a non used BT phone box on Rock Lane. Cllr Love would canvass local opinion on its uses.

SIDS – It is not possible to have two devices in the Parish. Chairman Swetman stated that it had previously been investigated and there is not sufficient visual splay.

Road safety issues around Church Lane – Could a mirror be installed. The resident would need to contact SCC.

Triangle on the end of Church Lane – The land belongs to SCC. The grass and shrubs need cutting back. It was suggested that the local residents cut back the shrubs as it is not owned by the Parish Council.

15. To note the meetings for the upcoming month

Planning – 07.07.2025 – Clerk on Annual Leave
Finance – 14.07.2025 - Clerk on Annual Leave
Full Council – 17.07.2025 - Clerk on Annual Leave

Closed 20:00