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Minutes of the Loggerheads Parish Council held at Loggerheads Fire Station on Thursday 13 November 2025 at 7pm

Present. Chairman Swetman, Cllrs Swan, Roberts, Lee, Sheard, Wellard

Clerk Dawn Plant

Member of the public – Nick Goodwin

1. **To receive and consider apologies for absence**

   Cllr Beales, Cllr Love, Cllr Butterworth, Cllr Hodgkins, Cllr Fox, Sedgley

   Borough Cllr Northcott, County Councillor Williams

2. **To note declarations of Members' interests**
   None

3. **To approve and sign the minutes of the Full Council meeting held on 16.10.2025**
   Proposed – Cllr Lee
   Seconded – Cllr Swan
   Unanimous

4. **Public Question Time – None present**

5. **Cooption of Councillors – Nick Goodwin presented himself to the Councillors and gave an overview of his cooption application.**

   Proposed – Chairman Swetman
   Seconded – Cllr Roberts
   Unanimous

6. **Updates from committee chairs (Finance & Planning)**

   To approve the actions from the finance committee
   Proposed Cllr Lee
   Seconded Cllr Roberts

   Cllr Lee gave an overview on the budgeting process which will be presented in

the December meeting.

To approve the actions from the planning committee
Proposed - Cllr Lee
Seconded – Cllr Roberts

7. **To approve the payments for November – had been circulated and were available on the website**

Proposed – Cllr Swan
Seconded – Cllr Lee
Unanimous

8. **To adopt the Publications Scheme**
Proposed Cllr Roberts
Seconded Cllr Wellard

9. **To adopt the Financial Risk Assessment**

Proposed Cllr Swan
Seconded Cllr Lee

10. **To adopt the Financial Regs for 2025**
Proposed Cllr Lee
Seconded Cllr Sheard

11. **LV1 lease and update**

Chairman Swetman updated the Council that he had now signed an updated version. No response had been received from Gordan Mole at NBC with regard to LPC wishing to purchase the land.

12. **Dog waste bins – update**

Chairman Swetman updated that there had been no response to the Parish Councils request for extra dog bins. The issue had been made for the MP to chase this up on our behalf.

13. **Email service**

A quote from Stef Giblin the current web provider to install Microsoft outlook for the Parish Councillors had been received A trial of a free service in the past 3 months was proving to be complicated. Chairman Swetman proposed to accept the quote and change over to the new service.

Proposer Chairman Swetman
Seconded- Cllr Lee

14. **Budget projects**

Training for the Clerk - £500 a year
Proposed Chairman

Swetman, Seconded Cllr Lee

15. **Bell Orchard update**
The Clerk advised that we awaited the Heras fencing to be removed and then the play area could be opened.

16. **Memorial bench**
A memorial bench was suggested for the late Iris Plestead the manager of the community library.

The cost would be £700 plus a plaque

Proposed – Chairman Swetman
Seconded – Cllr Swan

17. **To authorise the transfer of 45K from the CCLA account to the Unity Trust Account**

Proposed – Chairman Swetman
Seconded – Cllr Wellard

18. **To receive reports from Staffordshire County Council, Newcastle Under Lyme Borough Council and Staffordshire Police –** No one present

19. **To receive updates from Members on outside committees and bodies**

Chairman Swetman and the Clerk had met with the Loggerheads Football Club.
The Clerk had agreed to assist them with funding for goal posts, flood lights and a roller.
The ground maintenance officer was going to mow the pitch.
The Clerk would investigate the SSSI status and buffer zone.
The Clerk and the Chairman would investigate the Hales Club ex cricket pitch.

Meeting ended at 8:10pm