Confirmation of contact details

Authority Name: Loggerheads Parish Council

Please confirm the contact details for the Clerk, RFO (if applicable), and Chair to assist us in ensuring that our records are kept up to date.

Clerk name: Dawn Plant	RFO name (if different to clerk) ……	Chair name: Andrew Swetman
Clerk working hours (so we know when we can ring) 9am-5pm	Clerk working hours (so we know when we can ring)	
Is this person the primary contact: Yes/	Is this person the primary contact: Yes/No	
Authority registered address: Loggerheads Community Firestation Market Drayton Road Loggerheads	Authority registered address:	Chair contact postal and email address Email: Cllr.swetman@loggerheadsparishcouncil.gov.uk Postal address: **Loggerheads Community Firestation** **Market Drayton Road** **Loggerheads**
Telephone: Primary contact number: 07919911938 Mobile/alternative number: ……	Telephone: Primary contact number: …… Mobile/alternative number: ……	Telephone: Primary contact number: 07885290590 Mobile/alternative number: ……..
Email address (please **do not** provide a personal email unless the Clerk/RFO does not have a Council/Meeting email) clerk@loggerheadsparishcouncil.gov.uk		

NB: to be compliant with the requirements of assertion 10 within the Proper Practices of the SAPPP Practitioner's Guide 2025, the authority "must have a generic email account hosted on an authority owned domain, for example clerk@abcparishcouncil.gov.uk or clerk@abcparishcouncil.org.uk rather than abcparishclerk@gmail.com or abcparishclerk@outlook.com for example".